



# QUEEN'S ROYAL COLLEGE

## First Form Registration Tip Sheet

### *1. Complete the Online Registration Form*

Go to <http://QRC.edu/NewStudents> in your mobile or computer web browser, or click the “**New Student Registration**” link on the QRC website to electronically register your new QRC student.

To complete the online registration form, you will also need to scan or upload a photo of his birth certificate to your Google Drive, OneDrive or DropBox account, and provide a link to the document in the online registration form.

### *2. Attend the Online Plenary Session on October 14th*

On successful registration, you will receive an email invitation from the College to attend an online plenary session on Wednesday 14<sup>th</sup> October, 2020.

This session will be conducted using **Google Meet**. You will need to either download the Google Meet application on your Android or iOS device, or go to <https://meet.google.com> on your computer to attend the session at the time indicated.

**Google Meet for Android:** [http://qrc.edu/GoogleMeet\\_Android](http://qrc.edu/GoogleMeet_Android)

**Google Meet for iOS:** [http://qrc.edu/GoogleMeet\\_iOS](http://qrc.edu/GoogleMeet_iOS)

### *3. Set Up Your Son's New QRC.edu Email Address*

Your son will be assigned a *QRC.edu* email address. He will use this address to access all of the College's online resources, including College email, the school's Google Classroom learning platform, and the Student Portal.

The new *QRC.edu* email account information will be sent to you at the email address you provided in the online registration form. To sign in for the first time, go to <http://www.gmail.com> and use the *QRC.edu* address and temporary password to log on.